

# OSCAR Programme Registration

## General Information

Please complete the general information section to register your child for the O.S.C.A.R Programme.

Child's Name.....

Age:..... DOB:..... Sex: M  F

School Attending:.....

Child's Address:.....

.....

Postcode:..... Ethnicity:.....

### PARENT/CAREGIVER'S DETAILS

Parent/Caregiver's Name:.....

Home Ph:..... Work.....

Mobile Ph.....

E-mail:.....

Child's Doctor: ..... Doctors Phone.....

### ALTERNATIVE EMERGENCY DETAILS #1

Name:.....

Phone:..... Mobile:.....

Relationship to Child: .....

### ALTERNATIVE EMERGENCY DETAILS #2

Name:.....

Phone:..... Mobile:.....

Relationship to Child: .....

### WORK AND INCOME DETAILS

Is this a Work and Income (WINZ) application? Yes  No

WINZ Number:.....

**DO YOU WISH FOR YOUR ACCOUNT TO BE EMAILED TO YOU**

### ADDITIONAL PEOPLE WHO MAY PICK UP YOUR CHILD

Name 1:.....

Name 2:.....

Special instructions regarding collection and access to child: .....

.....

Is there anything else we need to know?.....

.....

.....

**KAITI SCHOOL REGISTRATION REQUIRES A DIFFERENT FORM.**

**SPACES ARE LIMITED, PLEASE ASK AT KAITI SCHOOL OFFICE ABOUT AVAILABILITY.**

### DAY PROGRAMME SELECTION

	Breakfast Club 7am - 9am	After school care 2:30pm - 5.45pm	Daily Cost
Monday	\$10.00 <input type="checkbox"/>	\$16.00 <input type="checkbox"/>	
Tuesday	\$10.00 <input type="checkbox"/>	\$16.00 <input type="checkbox"/>	
Wednesday	\$10.00 <input type="checkbox"/>	\$16.00 <input type="checkbox"/>	
Thursday	\$10.00 <input type="checkbox"/>	\$16.00 <input type="checkbox"/>	
Friday	\$10.00 <input type="checkbox"/>	\$16.00 <input type="checkbox"/>	
CASUAL	\$12.00 <input type="checkbox"/>	\$20.00 <input type="checkbox"/>	

Oscar Programme Weekly Total \$

### DIRECT DEBIT DETAILS

Payments can be Direct Credited to: YMCA Gisborne. ANZ / Gisborne Branch

**ACCOUNT NUMBER: 06-0637-0013693-00**

Please state 'Holiday Programme' and your child's name as the reference

### START DATE FOR YOUR CHILD

...../...../.....

**PLEASE NOTIFY THE SCHOOL TO ADVISE YOUR CHILD WILL BE ATTENDING OSCAR**

# Health Details

Please provide your child's health details.

Please select if your child has had or regularly suffers from any of the following in the last 6 months:

- Migraines  Diabetes  Nose bleeds  Epilepsy  Travel sickness  
 Heart condition  Asthma  Fits  Infectious Diseases/Viruses  
 Breaks/Fractures  ADHD  ADD  Eczema  
 Other (Please specify):.....

When was your child's last tetanus injection:.....

Does your child currently take any medication or are they required to carry prescription medication: Yes  No

If you selected yes please provide details and complete a medical form (see staff):

Condition:.....

Name of medication:.....

Dosage and to be taken:.....

Times to be taken:.....

Does your child self medicate (As with Asthma): Yes  No

Does your child have any allergies? Yes  No

If yes please provide details.....

Does your child have any special dietary requirements? Yes  No

If yes please provide details .....

Does your child have a diagnosed or undiagnosed special need(s) Yes  No

If yes please provide details and complete special needs form (See staff)

Is there any information that would be helpful for staff to know to ensure the physical and emotional safety of your child? (For example cultural practices or disabilities)

How would you rate your child's swimming ability:

**COMPETENT**- Can swim 50m and tread water to keep afloat

**AVERAGE** - Can tread water to keep themselves afloat

**POOR**- None of the above

Are there any special requirements for your child in or around water? .....

# Consent and Payment

## TERMS & CONDITIONS

- 1) The information collected in this form is for the purposes of service delivery. It may be viewed by Child, Youth and Family and is managed in accordance with the Privacy Act 1993.
- 2) Bookings are subject to spaces available and submitting completed registration forms.
- 3) WINZ bookings require confirmation of full support from WINZ.
- 4) YMCA is not responsible for the loss or damage of personal items left in the child's possession.
- 5) Parents/Caregivers are liable for late pick ups and early drop off fees at \$5 for every 10 minutes or part there of.
- 6) Overdue amounts may be referred to a debt collection agency. Any expenses, disbursements and legal costs incurred by YMCA of Gisborne Inc, in the enforcement of any rights contained in this contract shall be paid by the Customer, including any solicitor's fees and/or debt collection agency fees.
- 7) In the event of an emergency where we are unable to contact you we will proceed to administer medication and assist the child as deemed appropriate in the circumstance.
- 8) Parents/Caregivers agree and give permission for their child to participate in the activities scheduled.
- 9) Children will be transported to and from the excursion activities scheduled.
- 10) Parents/Caregivers are welcome to observe their child while on the programme, however if staff feel that this is affecting participants or activities, you may be asked to leave.
- 11) The YMCA reserves the right to change an activity and will provide notification as soon as possible.
- 12) Sunblock will be applied to children as needed.
- 13) Children **MUST BE** signed out of the programme at the time of collection.
- 14) Parents/Caregivers must provide written notification for their child to sign themselves out of the programme if they are walking or biking from the programme (using the forms provided at reception).
- 15) Children will not be released to any person not named in the registration process without prior written consent.
- 16) **FULL FEES** will apply to booked absences.
- 17) No refunds or transfers are available.
- 18) YMCA staff may obtain medical treatment for your child when required at your expense.
- 19) If your child has any special circumstances, parents/caregivers must notify

- staff of their requirements and implications they may cause on enrolment.
- 20) YMCA staff are not responsible for children before or after the times booked into on the programme.
  - 21) Staff will do their best to ensure a safe experience and the YMCA and its staff will be free and clear of all liability in the event that any injury, damage or loss is sustained by your child or to personal effects.
  - 22) Programme policy and procedures are available at reception if you wish to access at any time. This identifies areas in health and safety, supervision, behaviour management and complaints.
  - 23) Parents and caregivers are expected to contact the YMCA daily if a child is going to be absent. Any absences are charged at full rate, however a fee of \$10.00 may be charged at the discretion of the YMCA to compensate drivers and staff involved in locating the child an parents/caregivers.

## PERMISSION

I give permission for my child to be photographed Yes  No   
and for these photos to be used for marketing purposes only

I give permission for sun block to be applied to my child Yes  No

Parent/Caregiver:.....

Signed:.....

## CONSENT

By signing this registration form I hereby acknowledge that I have read, understand and accept YMCA standard terms and conditions for day programmes and that the information that I have provided is true and correct to the best of my knowledge.

Parent/Caregiver:.....

Signature:.....Date:.....

## WINZ FORMS

The Parent/Caregiver is responsible to ensure that the completed WINZ subsidy form is handed in at the WINZ office for processing.

## OFFICE USE ONLY

RECEIVED BY:.....DATE RECEIVED:.....ENTERED BY:.....DATE ENTERED:.....ID#.....